

Using NJ-IMODS to Order H1N1 Vaccine

**New Jersey Inventory
Management, Order and Distribution System**

NJ-IMODS

HOME | CDC SCHEDULE | HELP

NOTE:
The NJIIS recommendations are based on the current ACIP, AAP and AAFP schedule for routine well child immunization. The recommended schedule of immunizations for children who are immuno-compromised or have other serious medical conditions is not included in this system.



USERNAME

PASSWORD

[LOGIN](#) [RESET](#) [HELP](#)

[Forgot Password](#)

[RETURN TO H1N1](#)

BULLETIN BOARD

Attention All NJIIS Providers

Provider site registration for H1N1 vaccine is closed.

Please visit [H1N1 website](#)

To All VFC Providers

To receive access to IMODS for vaccine on-line order all users must participate in over the web training session. Next training sessions will be offered on **October 14, October 21 and October 28, 2009 from 12 pm to 12:40 pm.** For more information and registration please contact KariAnn Molnar via email kariann.molnar@doh.state.nj.us

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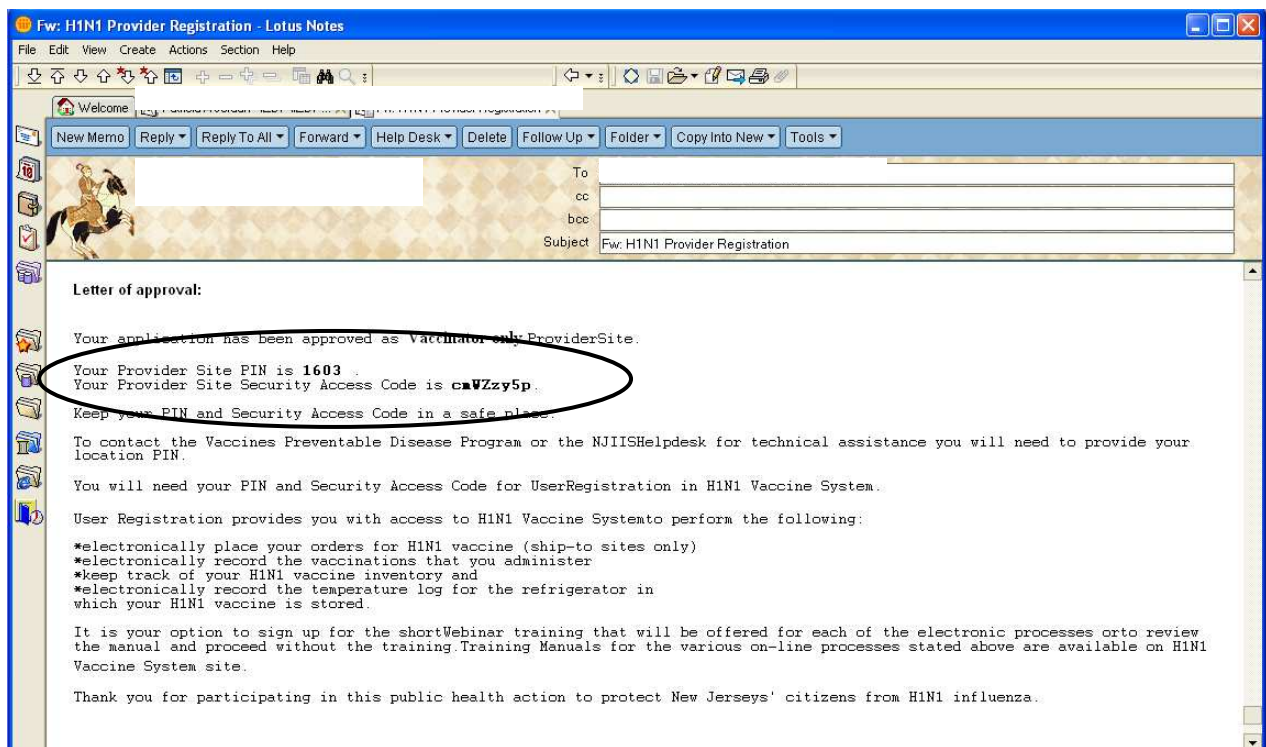
This system is restricted to authorized users. Random audits are routinely performed.

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This is a sample of the e-mail you will receive from the Department of Health and Senior Services with your Provider Site PIN and your Provider Site Security Access Code. Please enter the Provider Site Security Access Code **EXACTLY** as you see it.



The H1N1 Vaccine System

The H1N1 Vaccine System is a module developed for the 2009 H1N1 Vaccine Program. Users will use this module to track H1N1 vaccine doses and inventory, order vaccine and record patient vaccination. This document will detail the steps on ordering vaccine and tracking inventory.

To get to the H1N1 Vaccine System homepage, go to <http://njiis.nj.gov/njiis/jsp/h1n1home.jsp>

New Jersey Immunization Information System

H1N1 Vaccine System

Provider Site Registration
User Registration
Provider Site Review
Vaccine Order
Record Patient Vaccination
VAERS Submission
Forms & Documents
Related Links

BULLETIN BOARD

Welcome to the H1N1 Vaccine System.

Provider site registration is open beginning September 17 to September 25, 2009. To register as an H1N1 provider site please click on Provider Site Registration. You will receive further details about your application status prior to the release of the H1N1 vaccine.

For more details on H1N1 visit <http://nj.gov/health/flu/h1n1.shtml>

Sometimes, it's obvious when kids need washing...
www.nj.gov/health/flu

Cover it!
CDC
www.cdc.gov/h1n1flu

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Figure 1: H1N1 Vaccine System Home Page

Creating a New Account

If this is your first time ordering through NJIMODS, you must go through **User Registration**.

New Jersey Immunization Information System

User Registration

To register please enter VFC PIN and Security access code received in email.

VFC PIN :

Security Access Code :

☐ If you are existing NJIS / NJIMODS/ H1N1 user and need to add provider to your access list, please enter your login information.

Username :

Password :

☒ Create a new account

The VFC PIN and Security Access Code must be entered. This information is case sensitive, so please enter it EXACTLY as you see it in the e-mail you received.

Click the radio button next to **Create a New Account** and click **Continue**.

User Registration

Create your Username :
VFC Pin :
Provider Name :

User Information

Last Name: **First Name:**
Email: **Phone Number:**

You will receive email with your login information.

PROVIDER/USER CONFIDENTIALITY AGREEMENT

As an authorized user of the NJIIS, I accept and agree to the following:

1. I will handle medical information, demographic information, or other documents obtained through the NJIIS in a strictly confidential manner.
2. I will only access the NJIIS in order to access or submit information and to generate documentation to properly conduct the administration and management of my duties as they relate to the provision of immunization services for patients under my care, or to carry out a public health responsibility.
3. I will not divulge, disclose, transfer, or otherwise furnish personally identifiable information or documentation obtained through the NJIIS to any individual or organization for personal use nor to any person not directly involved with the conduct of my duties as they relate to immunizations or other public health reporting, except as permitted or authorized by NJIIS policy, state regulation, or state statute and relevant federal guidance and rules.
4. I will not alter or falsify any document or data obtained through the NJIIS.
5. I will not attempt to copy all or part of the database or the software used to access the NJIIS database in any unauthorized fashion.
6. I will safeguard my access privileges and password for the NJIIS and will not permit use of my access privileges by any other person.
7. I will strive to enter accurate and timely data into the NJIIS.
8. I will report to NJIIS management all instances where I believe a breach of confidentiality has occurred or is occurring.
9. I understand that all NJIIS transactions are electronically logged and are subject to review or audit by NJIIS management.
10. I understand that any violation of the above provisions may result in suspension or termination of access privileges, disciplinary action, and the imposition of any and all penalties as prescribed by applicable state and federal laws.

☐ I understand the information presented above in this User Agreement and, by my signature given below, I agree to comply with the above provisions.

SUBMIT

RESET

RETURN

After you complete the information, click on the check-box at the bottom of the PROVIDER/USER CONFIDENTIALITY AGREEMENT and click the **SUBMIT** button. Then you will return to the H1N1 Home Page.

Placing a Vaccine Order

Go to <http://njiis.nj.gov/njiis/jsp/h1n1home.jsp>

Click **VACCINE ORDER** on the left navigation bar.

The screenshot shows the New Jersey Immunization Information System (njiis) H1N1 Vaccine System interface. The header is red with the New Jersey Department of Health logo on the left, the text "New Jersey Immunization Information System" in the center, and the "NJHS" logo on the right. Below the header, the title "H1N1 Vaccine System" is centered. On the left is a vertical navigation bar with green buttons: "Provider Site Registration", "User Registration", "Provider Site Review", "Vaccine Order" (circled in black), "Record Patient Vaccination", "VAERS Submission", "Forms & Documents", and "Related Links". To the right of the navigation bar is a "BULLETIN BOARD" section. Below the navigation bar and bulletin board are two promotional banners. The top banner features a young girl and the text "Sometimes, it's obvious when kids need washing..." with the URL "www.nj.gov/health/flu". The bottom banner features a person wearing a face mask and the text "Cover it!" with the CDC logo and the URL "www.cdc.gov/h1n1flu".

New Jersey Immunization Information System

H1N1 Vaccine System

BULLETIN BOARD

Provider Site Registration
User Registration
Provider Site Review
Vaccine Order
Record Patient Vaccination
VAERS Submission
Forms & Documents
Related Links

Sometimes, it's obvious when kids need washing...
www.nj.gov/health/flu

Cover it!
CDC
www.cdc.gov/h1n1flu

Enter the Username and password that you received in the e-mail:

The screenshot shows the NJ-IMODS login interface. At the top, there is a red header bar with the New Jersey Department of Health logo on the left, the text "New Jersey Inventory Management, Order and Distribution System" in the center, and "NJ-IMODS" on the right. Below the header, on the right side, are links for "HOME", "CDC SCHEDULE", and "HELP". On the left, a "NOTE" states that NJIIS recommendations are based on current ACIP, AAP, and AAFP schedules. In the center, there are input fields for "USERNAME" (containing "hinizina") and "PASSWORD" (masked with dots). Below these fields are three buttons: "LOGIN" (circled in red), "RESET", and "HELP". A "Forgot Password" link is also present. At the bottom center is a "RETURN TO H1N1" button. On the far left, there is an Adobe Acrobat Reader icon.

Click **LOGIN** button.

NOTE: If you are first time user, you must use your default password. Your default password was E-mailed to you when you registered to become a user. The system will prompt you to change your password.

The screenshot shows the NJ-IIS login interface. At the top, there is a red header bar with the New Jersey Department of Health logo on the left, the text "New Jersey Immunization Information System" in the center, and "NJ-IIS" on the right. Below the header, there is a large cyan button labeled "Record Patient Vaccination". In the center, there are input fields for "Username :" and "Password :". Below these fields are three buttons: "LOGIN" (circled in red), "RESET", and "RETURN". At the bottom, there is a "Forgot Password" link (circled in red).

All first-time users must complete the “**Change Password**” screen. You must complete ALL fields. Click on the “**Login**” button to proceed.

New Jersey Immunization Information System

Change Password

Your password has expired. Please, change your password!

User Name : HNUKT

* New Password :

* Confirm Password :

* Email :

* Security Question :

* Security Answer :

The new password must be 6-15 characters in length with at least one number or special character. The password is CASE SENSITIVE.

* Required Field

SAVE **RESET**

To change password, complete all fields in the “**Change Password**” screen. Then Click the **SAVE** button.

NOTE: Your password must be 6-15 characters with at least ONE number or special character.
The password is case sensitive.

You must enter your e-mail address, select a Security Question and enter a Security Answer. If you forget your password you will need to enter your E-mail address and the security answer to reset your password.

After you have successfully logged into the system, you will be taken the screen below, which shows any providers for whom you are authorized to place orders.

The screenshot shows the NJ-IMODS web interface. At the top is a red header bar with the New Jersey State seal on the left, the text "New Jersey Inventory Management, Order and Distribution System" in the center, and "NJ-IMODS" on the right. Below the header is a red sidebar menu on the left with the following items: "Order Management", "Temperature Log", "Inventory", "Reports", "Other", and "Logoff". The main content area is white and contains a "Provider:" label next to a dropdown menu showing "BLOOMFIELD HEALTH DEPT.". Below this is a "PIN:" label next to the text "706". Further down, the system displays a welcome message: "Welcome ZINA KLEYMAN", followed by "You have logged in as H1N1ZINA", and the date and time: "Date : Fri Oct 02 13:58:23 EDT 2009".

Note: If you are associated with more than one facility, select the appropriate facility from the drop-down menu.

Click **Order Management**.

The **New Order** Screen will be displayed.

New Jersey Inventory Management, Order and Distribution System **NJ-IMODS**

▼ Order Management **New Order** CLOSE X

► Temperature Log
► Inventory
► Reports
► Other
► Logoff

Provider: BLOOMFIELD HEALTH DEPT.
VFC PIN: 706 Status: ACTIVE Last Order Date: 10/02/2009
Enrollment Exp Date: 02/02/2010 Days Since Last Order: 0
Order Frequency: Monthly (Large: 2000 + Doses/Year)
H1N1 Provider Size: Small
Received Doses Waste

New Order » Open Orders » Receive Order » Order History » Addresses » Restrictions »

Before placing the order please make sure that your on hand inventory is up to date.
Please place complete order for 30 days.
Your next order date should be on or after 11/01/2009.

Submitted Temperature Log

Freezer
No Temperature Log available for Freezer.

Refrigerator
RF1 09/15/2009 - 09/15/2009
REF 09/15/2009 - 09/15/2009


H1N1 ORDER **UPDATE INVENTORY**

Click the **H1N1 ORDER** button.

Select the appropriate vaccine presentation under Vaccine/Biological.

Enter the number of doses you wish to order in the box below Doses in Syringe/Tube. ***The order must be in increments of 100.***

Click **VERIFY ORDER**.

**New Jersey Inventory
Management, Order and Distribution System**

NJ-IMODS

► Order Management

► Temperature Log

► Inventory

► Reports

► Other

► Logoff

Provider: BLOOMFIELD HEALTH DEPT.

VFC PIN: 706 Status: ACTIVE

Last Order Date: Unknown

Enrollment Exp Date: 02/02/2010

Days Since Last Order: Unknown

Order Frequency: Monthly (Large: 2000 + Doses/Year)

H1N1 Provider Size: Small

Received Doses: Waste

Vaccine / Biological	Brand Choice	Waste	Quantity Suggested	Inventory Balance	Doses in Vial	Doses in Syringe/Tube
Sharps	Small Sharps	0	-	0	N/A	
	Medium Sharps				N/A	
	Large Sharps				N/A	
	Ex-large Sharps				N/A	
H1N1 Flu-Mist	AAA	0	-	4043	N/A	
H1N1 Flu	H1N1NOV	0	-	747	N/A	
	H1N1NOV					N/A
	H1N1SAN MDV 10					N/A

[How to order SHARPS click here](#)

Delivery instructions:
M, T, W ; MTW 9 TO 4,

VERIFY ORDER

RESET

CANCEL

If the order is **MORE THAN** suggested, please write a justification for the quantity requested in the Comments box, after the verify order step, but before confirming the order.

New Jersey Inventory Management, Order and Distribution System **NJ-IMODS**

Please review your order. Return to order if changes are required, otherwise please confirm your order.

Order quantity is too high if displayed in RED.

The quantity in GREEN shows a restricted allowance.

Vaccine / Biological	Brand Choice	Inventory Balance	Quantity Requested	Quantity Suggested	Doses in Vial	Doses in Syringe/Tube
H1N1 Flu-Mist	AAA	18100	700	-		700

Comments:

justification goes here for over-order

CONFIRM **RETURN** **PRINT**

If everything is completed correctly, click the **CONFIRM** button.

If there is something you wish to change in the order, click the **RETURN** button.

The bottom line on this screen shows the order that we just placed.

New Jersey Inventory
Management, Order and Distribution System

NJ-IMODS

▼ Order Management

► Temperature Log

► Inventory

► Reports

► Other

► Logoff

Open Orders

CLOSE

X

Provider: BLOOMFIELD HEALTH DEPT.
VFC PIN: 706 Status: ACTIVE
Enrollment Exp Date: 02/02/2010
Order Frequency: Monthly (Large: 2000 + Doses/Year)
H1N1 Provider Size: Small
Received Doses: Waste

Last Order Date: 10/02/2009
Days Since Last Order: 0

New Order »
Open Orders »
Receive Order »
Order History »
Addresses »
Restrictions »

Order Date : 10/01/2009
Status : ON_HOLD
Cost : \$0.00
Placed By : ZINA

Order Number	Vaccine ID	Brand	Mfg	Device	Quantity	Item Cost	Status
82	H1N1 Flu-Mist	AAA	GSK	Syringe	2000	\$0.00	REVIEW
Comments: have large clinic							

Order Date : 10/02/2009
Status : ON_HOLD
Cost : \$0.00
Placed By : ZINA

Order Number	Vaccine ID	Brand	Mfg	Device	Quantity	Item Cost	Status
87	H1N1 Flu-Mist	AAA	GSK	Syringe	120	\$0.00	REVIEW
Comments:							

Order Date : 10/02/2009
Status : ON_HOLD
Cost : \$0.00
Placed By : ZINA

Order Number	Vaccine ID	Brand	Mfg	Device	Quantity	Item Cost	Status
88	H1N1 Flu-Mist	AAA	GSK	Syringe	500	\$0.00	REVIEW
Comments: due to increased registration for upcoming clinic							

Order Date : 10/02/2009
Status : ON_HOLD
Cost : \$0.00
Placed By : ZINA

Order Number	Vaccine ID	Brand	Mfg	Device	Quantity	Item Cost	Status
89	H1N1 Flu-Mist	AAA	GSK	Syringe	300	\$0.00	REVIEW
Comments: due to increase registraiton in uipcoming clinic							

Order Date : 10/02/2009
Status : ON_HOLD
Cost : \$0.00
Placed By : ZINA

Order Number	Vaccine ID	Brand	Mfg	Device	Quantity	Item Cost	Status
90	H1N1 Flu-Mist	AAA	GSK	Syringe	600	\$0.00	REVIEW
Comments: justification typed here							

Order Date : 10/02/2009
Status : ON_HOLD
Cost : \$0.00
Placed By : ZINA

Order Number	Vaccine ID	Brand	Mfg	Device	Quantity	Item Cost	Status
91	H1N1 Flu-Mist	AAA	GSK	Syringe	700	\$0.00	REVIEW
Comments: justification goes here for over-order							

PRINT

The status listed when the actual order is placed will be **IN REVIEW**.

When your order has been approved it will change to **APPROVED**.

When your order has been shipped it will change to **SHIPPED**, which means the order is on its way.

Temperature Logs

Temperatures for the storage unit(s) where the H1N1 vaccine is stored must be recorded in a log at least once a day. Before you can begin to record the temperatures, the storage unit(s) must be added.

Temperature Logs are accessible from both the Vaccine Order screen and the Record Patient Vaccination screen from the main H1N1 Home Page.

Click Temperature Log on the left navigation bar to record the temperature for the storage unit where the H1N1 vaccine will be stored.

New Jersey Inventory Management, Order and Distribution System **NJ-IMODS**

Manage Cold Storage Unit [CLOSE] [X]

Left Navigation Bar:

- Order Management
- Temperature Log**
- Inventory
- Reports
- Other
- Logoff

Provider Information:

Provider:	BLOOMFIELD HEALTH DEPT.		
VFC PIN:	706	Status:	ACTIVE
Enrollment Exp Date:	02/02/2010	Last Order Date:	10/02/2009
Order Frequency:	Monthly (Large: 2000 + Doses/Year)		
H1N1 Provider Size:	Small		
Received Doses	Waste		

Unit Information:

Unit Name:

Last Log Date:

Buttons: [RECORD TEMPERATURES] [ADD UNIT] [EDIT UNIT] [VIEW LOG] [CANCEL]

Adding a New Cold Storage Unit

Prior to recording temperature logs, you must add a new storage unit.

To enter a **new** storage unit, click ADD UNIT.

New Jersey Inventory Management, Order and Distribution System **NJ-IMODS**

Manage Cold Storage Unit CLOSE X


Provider: BLOOMFIELD HEALTH DEPT.
VFC PIN: 706 Status: ACTIVE Last Order Date: 10/02/2009
Enrollment Exp Date: 02/02/2010 Days Since Last Order: 0
Order Frequency: Monthly (Large: 2000 + Doses/Year)
H1N1 Provider Size: Small
Received Doses Waste

Unit Name:

Last Log Date:

RECORD TEMPERATURES **ADD UNIT** EDIT UNIT VIEW LOG CANCEL

Enter a name for the storage unit, Select the unit type (refrigerator), Select the unit style (refrigerator with no freezer), and Enter or select the date for the first log date for that unit. Then click **SAVE**

**New Jersey Inventory
Management, Order and Distribution System****NJ-IMODS**

► Order Management

▼ Temperature Log

► Inventory

► Reports

► Other

► Logoff

Add Cold Storage Unit

Provider:	BLOOMFIELD HEALTH DEPT.		
VFC PIN:	706	Status:	ACTIVE
Enrollment Exp Date:	02/02/2010	Last Order Date:	10/02/2009
Order Frequency:	Monthly (Large: 2000 + Doses/Year)		
H1N1 Provider Size:	Small	Days Since Last Order:	0
Received Doses		Waste	

Unit Name:

GE2

Unit Type:

REFRIGERATOR

Unit Style:

REFRIGERATOR WITH NO FREEZER

First Log Date:

10/01/2009

SAVE

RESET


CANCEL

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If you wish to enter the inventory you received after entering the temperature logs, close out of the Temperature Log tab and click **Inventory** on the left navigation bar.


New Jersey Inventory Management, Order and Distribution System

NJ-IMODS

- Order Management
- ▼ Temperature Log
- **Inventory**
- Reports
- Other
- Logoff

Enter Recorded Temperatures

Providers: BLOOMFIELD HEALTH DEPT.
VFC PIN: 706 **Status:** ACTIVE
Enrollment Exp Date: 02/02/2010
Order Frequency: Monthly (Large: 2000 + Doses/Year)
H1N1 Provider Size: Small
Received Doses **Waste**

Last Order Date: 10/02/2009
Days Since Last Order: 0

Unit Name: GE2 **Unit Style:** Refrigerator
Start Date: 10/01/2009 **Last Submit Date:** 10/01/2009

Temperature Data (measured in Fahrenheit / Celsius)

Day	Office Status	Time	AM/PM	Too Cold		In Range, but close to limit			Target area in range								In Range, but close to limit			Too Warm		User
						35	36	37	38	39	40	41	42	43	44	45	46					
In Fahrenheit																						
In Celsius				°C	°F	1.5	2	2.5	3	3.5	4	5	5.5	6	6.5	7	7.5	°C	°F			
10/02/2009	Open ▼	09:00	AM			○	○	○	○	○	●	○	○	○	○	○	○			KLEYMAN, Z		
	Open ▼	05:00	PM			○	○	○	○	●	○	○	○	○	○	○	○			KLEYMAN, Z		
10/03/2009	▼	09:00	AM			○	○	○	○	○	○	○	○	○	○	○	○					
	▼	05:00	PM			○	○	○	○	○	○	○	○	○	○	○	○					
10/04/2009	▼	09:00	AM			○	○	○	○	○	○	○	○	○	○	○	○					
	▼	05:00	PM			○	○	○	○	○	○	○	○	○	○	○	○					
10/05/2009	▼	09:00	AM			○	○	○	○	○	○	○	○	○	○	○	○					
	▼	05:00	PM			○	○	○	○	○	○	○	○	○	○	○	○					
10/06/2009	▼	09:00	AM			○	○	○	○	○	○	○	○	○	○	○	○					
	▼	05:00	PM			○	○	○	○	○	○	○	○	○	○	○	○					
10/07/2009	▼	09:00	AM			○	○	○	○	○	○	○	○	○	○	○	○					
	▼	05:00	PM			○	○	○	○	○	○	○	○	○	○	○	○					
10/08/2009	▼	09:00	AM			○	○	○	○	○	○	○	○	○	○	○	○					
	▼	05:00	PM			○	○	○	○	○	○	○	○	○	○	○	○					
10/09/2009	▼	09:00	AM			○	○	○	○	○	○	○	○	○	○	○	○					
	▼	05:00	PM			○	○	○	○	○	○	○	○	○	○	○	○					
10/10/2009	▼	09:00	AM			○	○	○	○	○	○	○	○	○	○	○	○					
	▼	05:00	PM			○	○	○	○	○	○	○	○	○	○	○	○					
10/11/2009	▼	09:00	AM			○	○	○	○	○	○	○	○	○	○	○	○					

Adding Inventory

After you click Inventory, you will see the screen below.

Click new at the bottom of the page.

H1N1 Flu-Mist	GR235	SKB	09/28/2009	800	647		FEDERAL - NOT VFC	06/20/2010
H1N1 Flu-Mist	DFA523	SKB	09/30/2009	600	600		FEDERAL - NOT VFC	06/20/2010
H1N1 Flu-Mist	DAA1235	SKB	09/30/2009	550	500		FEDERAL - NOT VFC	06/20/2010
H1N1 Flu-Mist	SDF236	MED	10/02/2009	650	600		FEDERAL - NOT VFC	06/25/2010
H1N1 Flu-Mist	TD1235	PMC	09/29/2009	1000	899		FEDERAL - NOT VFC	06/25/2010
H1N1 Flu-Mist	QTP12563	PMC	09/28/2009	800	699		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	456456	AB	09/01/2009	1000	999		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	LOT4987	PMC	09/21/2009	350	99		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	LOT12345	PMC	09/09/2009	450	243		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	98797979	ALP	09/02/2009	100	100		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	73487593	PMC	09/26/2009	2000	2000		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	LOT485797	PMC	09/21/2009	1000	600		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	TEST OCT 02	MED	10/01/2009	1000	998	Y	FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	GTH1253	SKB	09/30/2009	850	699		FEDERAL - NOT VFC	07/15/2010
H1N1 Flu-Mist	KTH2351	PMC	09/30/2009	250	200		FEDERAL - NOT VFC	08/12/2010
H1N1 Flu-Mist	DFR785	MED	10/02/2009	400	300		FEDERAL - NOT VFC	08/12/2010
H1N1 Flu-Mist	GTE1253	SKB	09/29/2009	650	500		FEDERAL - NOT VFC	08/12/2010
H1N1 Flu-Mist	OCT0209	AB	10/02/2009	300	300		FEDERAL - NOT VFC	09/09/2010
H1N1 Flu-Mist	OCT02TEST	AB	10/02/2009	200	199		FEDERAL - NOT VFC	09/09/2010
H1N1 Flu-Mist	HPN1235	MED	10/01/2009	400	400		FEDERAL - NOT VFC	09/15/2010
H1N1 Flu-Mist	DTG1235	MED	10/01/2009	200	200		FEDERAL - NOT VFC	09/25/2010
H1N1 Flu-Mist	GHT1236	MED	10/02/2009	550	500		FEDERAL - NOT VFC	09/25/2010
H1N1 Flu-Mist	AK8675	SKB	09/30/2009	700	699		FEDERAL - NOT VFC	09/30/2010
<div> <div>NEW</div> <div>HELP</div> </div>								

The **Add Inventory** page will display. Fill in the boxes and drop-down menus accordingly.

From the corresponding numbers above:

1. From the **Vaccine ID** drop-down *select* the vaccine you received.
2. The **Funding Source** will be pre-populated as Federal Funding/Non-VFC
3. In **Lot Number** text box, *enter* the Lot Number on the Vaccine packaging form.
4. In the **Manufacturer** text box, *select* the manufacturer's name on the packaging form.
5. In the **Date Received** field, *enter* the current date, or *select* the from the calendar
6. In the **Expiration Date** text box, *enter* the vaccine expiration date.
7. In the **Doses Received** text box, *enter* the number of doses received.
8. Click **SAVE**.

Once a new inventory is saved, the page showing the list of all vaccines in your inventory is displayed.

H1N1 Flu-Mist	RJ879	MED	10/02/2009	700	700		FEDERAL - NOT VFC	10/02/2010
<div>NEWHELP</div>								

Transferring Vaccine to/from other Providers

If the lot number is different for the two sites, go Click **NEW** and add the inventory as if it were a newly arrived shipment from a distributor.

H1N1 Flu-Mist	DFA523	SKB	09/30/2009	600	600		FEDERAL - NOT VFC	06/20/2010
H1N1 Flu-Mist	DAA1235	SKB	09/30/2009	550	500		FEDERAL - NOT VFC	06/20/2010
H1N1 Flu-Mist	SDF236	MED	10/02/2009	650	600		FEDERAL - NOT VFC	06/25/2010
H1N1 Flu-Mist	TD1235	PMC	09/29/2009	1000	899		FEDERAL - NOT VFC	06/25/2010
H1N1 Flu-Mist	QTP12563	PMC	09/28/2009	800	699		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	456456	AB	09/01/2009	1000	999		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	LOT4987	PMC	09/21/2009	350	99		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	LOT12345	PMC	09/09/2009	450	243		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	98797979	ALP	09/02/2009	100	100		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	73487593	PMC	09/26/2009	2000	2000		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	LOT485797	PMC	09/21/2009	1000	600		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	TEST OCT 02	MED	10/01/2009	1000	998	Y	FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	GTH1253	SKB	09/30/2009	850	699		FEDERAL - NOT VFC	07/15/2010
H1N1 Flu-Mist	KTH2351	PMC	09/30/2009	250	200		FEDERAL - NOT VFC	08/12/2010
H1N1 Flu-Mist	DFR785	MED	10/02/2009	400	300		FEDERAL - NOT VFC	08/12/2010
H1N1 Flu-Mist	GTE1253	SKB	09/29/2009	650	500		FEDERAL - NOT VFC	08/12/2010
H1N1 Flu-Mist	OCT0209	AB	10/02/2009	300	300		FEDERAL - NOT VFC	09/09/2010
H1N1 Flu-Mist	OCT02TEST	AB	10/02/2009	200	199		FEDERAL - NOT VFC	09/09/2010
H1N1 Flu-Mist	HPN1235	MED	10/01/2009	400	400		FEDERAL - NOT VFC	09/15/2010
H1N1 Flu-Mist	DTG1235	MED	10/01/2009	200	200		FEDERAL - NOT VFC	09/25/2010
H1N1 Flu-Mist	GHT1236	MED	10/02/2009	550	500		FEDERAL - NOT VFC	09/25/2010
H1N1 Flu-Mist	AK8675	SKB	09/30/2009	700	699		FEDERAL - NOT VFC	09/30/2010
H1N1 Flu-Mist	RJ879	MED	10/02/2009	700	700		FEDERAL - NOT VFC	10/02/2010
<div> <div>NEW</div> <div>HELP</div> </div>								

If both sites have the same lot number, there are two ways the provider can transfer vaccine.

First, click on the name of the vaccine you wish to transfer with the matching lot number.

H1N1 Flu-Mist	DFA523	SKB	09/30/2009	600	600		FEDERAL - NOT VFC	06/20/2010
H1N1 Flu-Mist	DAA1235	SKB	09/30/2009	550	500		FEDERAL - NOT VFC	06/20/2010
H1N1 Flu-Mist	SDF236	MED	10/02/2009	650	600		FEDERAL - NOT VFC	06/25/2010
H1N1 Flu-Mist	TD1235	PMC	09/29/2009	1000	899		FEDERAL - NOT VFC	06/25/2010
H1N1 Flu-Mist	QTP12563	PMC	09/28/2009	800	699		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	456456	AB	09/01/2009	1000	999		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	LOT4987	PMC	09/21/2009	350	99		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	LOT12345	PMC	09/09/2009	450	243		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	98797979	ALP	09/02/2009	100	100		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	73487593	PMC	09/26/2009	2000	2000		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	LOT485797	PMC	09/21/2009	1000	600		FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	TEST OCT 02	MED	10/01/2009	1000	998	Y	FEDERAL - NOT VFC	06/30/2010
H1N1 Flu-Mist	GTH1253	SKB	09/30/2009	850	699		FEDERAL - NOT VFC	07/15/2010
H1N1 Flu-Mist	KTH2351	PMC	09/30/2009	250	200		FEDERAL - NOT VFC	08/12/2010
H1N1 Flu-Mist	DFR785	MED	10/02/2009	400	300		FEDERAL - NOT VFC	08/12/2010
H1N1 Flu-Mist	GTE1253	SKB	09/29/2009	650	500		FEDERAL - NOT VFC	08/12/2010
H1N1 Flu-Mist	OCT0209	AB	10/02/2009	300	300		FEDERAL - NOT VFC	09/09/2010
H1N1 Flu-Mist	OCT02TEST	AB	10/02/2009	200	199		FEDERAL - NOT VFC	09/09/2010
H1N1 Flu-Mist	HPN1235	MED	10/01/2009	400	400		FEDERAL - NOT VFC	09/15/2010
H1N1 Flu-Mist	DTG1235	MED	10/01/2009	200	200		FEDERAL - NOT VFC	09/25/2010
H1N1 Flu-Mist	GHT1236	MED	10/02/2009	550	500		FEDERAL - NOT VFC	09/25/2010
H1N1 Flu-Mist	AK8675	SKB	09/30/2009	700	699		FEDERAL - NOT VFC	09/30/2010
H1N1 Flu-Mist	RJ879	MED	10/02/2009	700	700		FEDERAL - NOT VFC	10/02/2010

Click Here

Lot Number

The Edit Inventory/Inventory Transaction Details page will be displayed. Click on either

1. the **ADD TRANSACTIONS** button, or
2. the **TRANSFER H1N1 VACCINE** button.

New Jersey Inventory Management, Order and Distribution System **NJ-IMODS**

Edit Inventory / Inventory Transaction Details

Provider : BLOOMFIELD HEALTH DEPT.

Vaccine ID : H1N1 Flu Funding Source: FEDERAL - NOT VFC

Lot Number : HNG452 Manufacturer : NOVARTIS PHRAMACEL

Date Received : 10/09/2009 Doses in stock : 299

Date Posted : 10/09/2009 Expiration Dt : 10/10/2010

Transaction Type	Transaction Date	Doses	VFC Pin	Comments
RECEIVED	10/09/2009	300		Received

UPDATE LOT **DELETE LOT** **ADD TRANSACTIONS** **CANCEL**

TRANSFER H1N1 VACCINE

1 To use the **ADD TRANSACTIONS** button:

Click **ADD TRANSACTIONS**

If you have **received** doses from another Ship-To site or Vaccination site, when this screen is displayed, enter the number doses of vaccine **TRANSFERRED IN** and the transaction date. In the comments section, enter the PIN of the original site.

If you are **transferring** doses **from your site** to another Ship-To site or vaccination site, enter the number of doses in the **TRANSFERRED OUT**, the date, and the PIN of the site to where the vaccination will be transferred.

When you are done transferring vaccine, click **SAVE**.

New Jersey Inventory Management, Order and Distribution System **NJ-IMODS**

Add Transactions

Provider : BLOOMFIELD HEALTH DEPT.

Vaccine ID : H1N1 Flu-Mist Vaccine Source: FEDERAL - NOT VFC
Lot Number : RJ879 Manufacturer : MEDIMMUNE, INC.
Date Received : 10/02/2009 Doses in stock : 700
Date Posted : 10/02/2009 Expiration Dt : 10/02/2010

Transactions	Doses	Transaction date (mm/dd/yyyy)	Comments
ADDITIONAL SHIPMENT :			
TRANSFERRED IN :	100	10/02/2009	FROM #536
TRANSFERRED OUT :	100	10/02/2009	TO #706
EXPIRED RETURNED :			
EXPIRED DESTROYED :			
LOST/STOLEN :			
BROKEN :			
DOSES GIVEN TO PATIENTS			
NOT IN NJIIS :			
RECEIVED FROM NJIMOD :			

SAVE CANCEL HELP

The Add Transactions button can also be used to record expired, wasted or broken vials of vaccine.

After you have clicked **SAVE**, you will see the Transaction Details page.

**New Jersey Inventory**
Management, Order and Distribution System

NJ-IMODS

- ▶ Order Management
- ▶ Temperature Log
- ▼ **Inventory**
- ▶ Reports
- ▶ Other
- ▶ Logoff

Edit Inventory / Inventory Transaction Details

Provider : BLOOMFIELD HEALTH DEPT.

Vaccine ID : H1N1 Flu-Mist

Funding Source: FEDERAL - NOT VFC

Lot Number : RJ879

Manufacturer : MEDIMMUNE, INC.

Date Received : 10/02/2009

Doses in stock : 700

Date Posted : 10/02/2009

Expiration Dt : 10/02/2010

Transaction Type	Transaction Date	Doses	Comments
RECEIVED	10/02/2009	700	Received
TRANSFERRED IN	10/02/2009	100	FROM #536
TRANSFERRED OUT	10/02/2009	100	TO #706

UPDATE LOT **DELETE LOT** **ADD TRANSACTIONS** **CANCEL**

2 To use the **TRANSFER H1N1 VACCINE** button

Click TRANSFER H1N1 VACCINE button at the bottom of the page.

New Jersey Inventory Management, Order and Distribution System **NJ-IMODS**

Edit Inventory / Inventory Transaction Details

Provider : BLOOMFIELD HEALTH DEPT.

Vaccine ID : H1N1 Flu Funding Source: FEDERAL - NOT VFC

Lot Number : HNG452 Manufacturer : NOVARTIS PHRAMACEL

Date Received : 10/09/2009 Doses in stock : 299


Date Posted : 10/09/2009 Expiration Dt : 10/10/2010

Transaction Type	Transaction Date	Doses	VFC Pin	Comments
RECEIVED	10/09/2009	300		Received


UPDATE LOT **DELETE LOT** **ADD TRANSACTIONS** **CANCEL**

TRANSFER H1N1 VACCINE

Clicking the **TRANSFER H1N1 VACCINE** button will bring you to the screen on the next page.



New Jersey Immunization Information System



H1N1 Vaccine Transfer

Provider: Bloomfield Health Dept.
NPI: **PIN:** 706

PIN	Provider Name	Vaccine ID	Lot Number	Qty on Hand	Trsfr Qty	Date	Comments
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

★ Required Field

SAVE & CONTINUE

RESET

CANCEL

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This system is restricted to authorized users. Random audits are routinely performed.

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Enter the **PIN** of the location to whom the vaccine is going.

The **Provider Name** will pre-populate.

Select the **Vaccine ID** that is being transferred and the specific lot number.

The system will pre-fill the **Qty on Hand**.

Enter the # to be transferred in **Trsfr Qty**.

Enter the **Date**.

Enter any additional **Comments** (i.e., clinic).

Then click **SAVE & CONTINUE** at the bottom of the page.

Record Temperatures

After the Storage Unit has been entered, select the unit from the **Unit Name** drop-down box.

To record temperatures, click **RECORD TEMPERATURES**

The screenshot shows the 'Manage Cold Storage Unit' page in the NJ-IMODS system. The header includes the New Jersey Department of Health logo and the text 'New Jersey Inventory Management, Order and Distribution System' and 'NJ-IMODS'. A sidebar on the left contains navigation links: Order Management, Temperature Log (selected), Inventory, Reports, Other, and Logoff. The main content area displays provider information for 'BLOOMFIELD HEALTH DEPT.' with fields for VFC PIN (706), Status (ACTIVE), Last Order Date (10/02/2009), Days Since Last Order (0), Enrollment Exp Date (02/02/2010), Order Frequency (Monthly (Large: 2000 + Doses/Year)), H1N1 Provider Size (Small), Received Doses, and Waste. Below this, the 'Unit Name' is set to 'GE2' in a dropdown menu, and the 'Last Log Date' is '10/01/2009'. A row of buttons includes 'RECORD TEMPERATURES' (circled), 'ADD UNIT', 'EDIT UNIT', 'VIEW LOG', and 'CANCEL'. At the bottom, there is a footer with links: 'Our Mission | Contact Us | VFC Contacts | Disclaimer Statement | Messages', a disclaimer: 'This system is restricted to authorized users. Random audits are routinely performed.', and a copyright notice: 'Copyright © 2004 NJDHSS. All Rights Reserved.'

Temperatures need to be recorded at least one time per day. Two weeks of dates will be displayed on the page. For example, we need to record the temperature for 10/02/2009. The dates will be filled in according to when you have received your vaccine.

Temperatures can be saved on a paper log, and then entered for the two week period at the end of the two weeks, or they can be entered daily

New Jersey Inventory
Management, Order and Distribution System

NJ-IMODS

▶ Order Management
 ▼ Temperature Log
 ▶ Inventory
 ▶ Reports
 ▶ Other
 ▶ Logoff

Enter Recorded Temperatures

Provider: BLOOMFIELD HEALTH DEPT.
 VFC PIN: 706
 Enrollment Exp Date: 02/02/2010
 Order Frequency: Monthly (Large: 2000 + Doses/Year)
 H1N1 Provider Size: Small
 Received Doses:

Status: ACTIVE
 Last Order Date: 10/02/2009
 Days Since Last Order: 0
 Waste:

Unit Name: GE2 Unit Style: Refrigerator
 Start Date: 10/01/2009 Last Submit Date: 10/01/2009

Temperature Data (measured in Fahrenheit / Celsius)

Day	Office Status	Time	AM/PM	Too Cold		In Range, but close to limit												Too Warm		User	
						Target area in range															
						35	36	37	38	39	40	41	42	43	44	45	46				
				In Fahrenheit																	
				In Celsius		°C	°F	1.5	2	2.5	3	3.5	4	5	5.5	6	6.5	7	7.5	°C	°F
10/02/2009	Open	09:00	AM																		
	Closed		PM																		
10/03/2009		09:00	AM																		
		05:00	PM																		
10/04/2009		09:00	AM																		
		05:00	PM																		
10/05/2009		09:00	AM																		
		05:00	PM																		
10/06/2009		09:00	AM																		
		05:00	PM																		
10/07/2009		09:00	AM																		
		05:00	PM																		
10/08/2009		09:00	AM																		
		05:00	PM																		
10/09/2009		09:00	AM																		
		05:00	PM																		
10/10/2009		09:00	AM																		
		05:00	PM																		
10/11/2009		09:00	AM																		
		05:00	PM																		
10/12/2009		09:00	AM																		
		05:00	PM																		
10/13/2009		09:00	AM																		
		05:00	PM																		
10/14/2009		09:00	AM																		
		05:00	PM																		
10/15/2009		09:00	AM																		
		05:00	PM																		

Comments:

SAVE AS DRAFT
SAVE AND SUBMIT
RESET
CANCEL

Office Status:

For the first date displayed below, we entered that the office opened at 9:00. Temperatures were logged at 9:00 for the selected storage unit.

Select Open next to the date. Enter the time. If you wish to record the temperature a second time that day, do the same for the second line. Otherwise, select Closed on that second line.

Temperature:

The temperature range includes

- Too Cold,
- In Range, but close to limit,
- Target area in range,
- In range but close to limit,
- Too Warm

Click on the radio button below the appropriate temperature reading.

New Jersey Inventory Management, Order and Distribution System **NJ-IMODS**

Enter Recorded Temperatures

Provider: BLOOMFIELD HEALTH DEPT.
VFC PIN: 706 Status: ACTIVE Last Order Date: 10/02/2009
Enrollment Exp Date: 02/02/2010 Days Since Last Order: 0
Order Frequency: Monthly (Large: 2000 + Doses/Year)
H1N1 Provider Size: Small
Received Doses: Waste


Unit Name: GE2 Unit Style: Refrigerator
Start Date: 10/01/2009 Last Submit Date: 10/01/2009

Temperature Data (measured in Fahrenheit / Celsius)

Day	Office Status	Time	AM/PM	Too Cold	In Range, but close to limit	Target area in range	In Range, but close to limit	Too Warm	User										
In Fahrenheit																			
				35	36	37	38	39	40	41	42	43	44	45	46				
In Celsius																			
				°C	°F	1.5	2	2.5	3	3.5	4	5	5.5	6	6.5	7	7.5	°C	°F
10/02/2009	Open	09:00	AM																
	Closed		PM																
10/03/2009		09:00	AM																
		05:00	PM																
10/04/2009		09:00	AM																

Once you have recorded the full two weeks of temperatures, click **SAVE AND SUBMIT**. The system will not allow you to Save and Submit until the two weeks have been recorded.


When you have completed entering/updating your H1N1 inventory, click Logoff. Then click return to H1N1.


**New Jersey Inventory
Management, Order and Distribution System**

NJ-IMODS

[HOME](#) | [CDC SCHEDULE](#) | [HELP](#)

NOTE:
The NJIIS recommendations are based on the current ACIP, AAP and AAFP schedule for routine well child immunization. The recommended schedule of immunizations for children who are immuno-compromised or have other serious medical conditions is not included in this system.



USERNAME


PASSWORD


[LOGIN](#) [RESET](#) [HELP](#)

[Forgot Password](#)

[RETURN TO H1N1](#)

BULLETIN BOARD
NJIIS is a Web-enabled application that will provide a complete electronic immunization history, generate a recommended immunization schedule and provide reminder/recall notices and other reports for physicians, clinics and other approved medical providers. Most infants are initially enrolled in NJIIS through the electronic birth certificate process. Immunization entry will be via physician data entry and/or electronic import from MCO's, Medicaid and other external systems .


New Jersey Immunization Information System



H1N1 Vaccine System

Provider Site Registration

User Registration

Provider Site Review

Vaccine Order


Record Patient Vaccination


VAERS Submission

Forms & Documents

Related Links

BULLETIN BOARD





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Refer to the Record Patient Vaccination manual for this process.